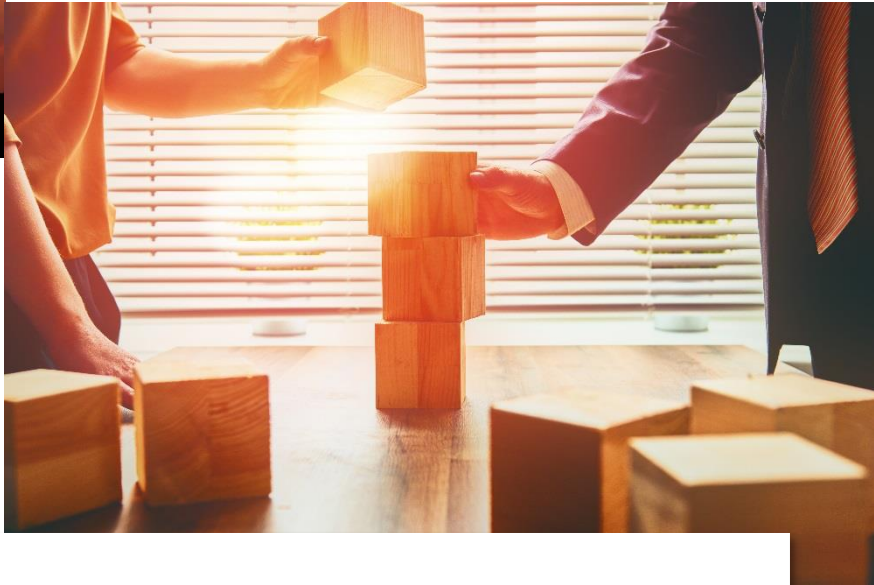




First Metro Securities
Brokerage Corporation

Metrobank Group



Business Development Associate

Help in generating revenues by assisting the Business Development Officer in acquiring and servicing customers within his assigned area, who wish to invest in equities listed on the Philippine Stock Exchange (PSE) or in other products distributed by the corporation.

Responsibilities:

- Service the needs of existing customers conscientiously and diligently, particularly high net worth individuals.
- Assist in preparing presentations, proposals, product demos and do other sales activities.
- Prepare special reports requested by the customer and answer queries of clients regarding their accounts.
- Provide the Operations unit with accurate and complete information regarding customer requests and complaints to ensure that the customer concerns are addressed effectively.
- Know and promote actively the GT Capital Holdings, Inc. group products and services to appropriate customers.
- Participate actively in local organizations and build a network with industry participants, in order to foster goodwill, generate top of mind awareness, remain updated on industry news and respond quickly to developments.
- Comply with internal and external policies and regulations.

Qualifications:

- Education: College graduate of a four-year course preferably in business or economics.
- Experience: Fresh graduates are encouraged to apply. 1 – 2 years experience in the capital markets is an advantage.
- Skill/ Licensure required: Must have strong interpersonal skills and must be willing to take SEC traders' licensure.
- Knowledge: Basic knowledge of share or capital markets (i.e. debt and equity market both local and global) Must develop expertise in interpreting economic, political, market and business information for investment decisions.